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Women's Health Grampians Association Rules 2021

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PART 1 - THE ASSOCIATION

NAME

1. The name of the incorporated association is “Women’s Health Grampians Incorporated” (the Association).

PURPOSE, VALUES AND DEFINITIONS

2. STATEMENT OF PURPOSE

The Purposes of the Association are to:

- 2.1 Operate as a health promotion organisation working collaboratively to address disease prevention and control, health inequities and disadvantage for women.
- 2.2 Acknowledge the social context of women’s lives and encourage active consultation with and involvement by women in the Grampians Region, to ensure that service delivery and public policy reflect women’s needs, priorities and aspirations.
- 2.3 To achieve its purposes, the Association will:
 - 2.3.1 Adopt a social model of health and a holistic approach, aiming to prevent illness, disease and injury and promote the independence, health, safety and wellbeing of women through evidenced strategies and interventions.
 - 2.3.2 Actively involve and empower women in seeking choice, responsibility and control over their own health and access to women-sensitive health care options, recognising a woman’s whole life-span and various roles.
 - 2.3.3 Promote dignity and respect for women, with sensitivity towards those physically, emotionally or educationally disadvantaged.
 - 2.3.4 Engage in activities including collaborative action, research, organisational capacity building, advocacy and community development to enhance women and children’s access to resources and services.
 - 2.3.5 Promote and support the translation of research and analysed data about the needs of women in the Grampians Region into policy and practice.
 - 2.3.6 Adopt an intersectional approach that recognises the multiple forms of discrimination women face, facilitating a focus on those women experiencing most disadvantage because of multiple and intersecting forms of discrimination.
 - 2.3.7 Conduct meaningful and positive actions to promote gender equality, engaging in activities designed to bring about change to the social, political and economic factors that cause and maintain inequity, with a particular focus on violence and discrimination against women and children.
 - 2.3.8 Engage in charitable and/or benevolent activities which are consistent with these purposes.
 - 2.3.9 Ensure the principles of health promotion underpin and inform all activities engaged in by the Association.

3. DEFINITIONS

In these rules:

- 3.1. **Act** means the Associations Incorporation Reform Act 2012 (Vic) and includes regulations made under the Act.
- 3.2. **Association and WHG** used throughout these rules mean Women's Health Grampians Incorporated.

- 3.3. **Board** means the Board of Women’s Health Grampians Incorporated elected in accordance with the provisions of these rules.
- 3.4. **Financial Year** means the year ending 30 June.
- 3.5. **General Meeting** means a general meeting of members convened in accordance with these rules and includes a special general meeting and an annual general meeting.
- 3.6. **Grampians Region** means the collective municipalities of Moorabool, Hepburn, Golden Plains, Ballarat, Pyrenees, Ararat, Northern Grampians, Yarriambiack, Horsham, Hindmarsh and West Wimmera.
- 3.7. **Health** will be taken to mean the World Health Organisation definition of health, namely that ‘health is a state of complete physical, mental and social well-being and not merely the absence of disease or infirmity’.
- 3.8. **Member** means those women afforded membership by virtue of these rules.
- 3.9. **Poll** means to vote on paper.
- 3.10. **Registrar** means the Registrar of Incorporated Associations.
- 3.11. **Woman** and **women** are inclusive of females and people who identify as female.

POWERS OF ASSOCIATION

- 4. Subject to the Act, the Association has power to do all things incidental or conducive to achieve its purposes.
- 5. The Association may only exercise its powers and use its income and assets (including any surplus) for its purposes.

PART 2 – MEMBERS

ELIGIBILITY TO BE A MEMBER

- 6. Any woman 18 years or more who supports the purposes of the Association, and lives or works within the Grampians region, is eligible to apply for membership of the Association.
- 7. All staff employed by the Association are eligible for membership but are not eligible to stand for election to the Board.

APPLYING TO BE A MEMBER

- 8. There is no joining fee or annual subscription to be a member of the Association.
- 9. A person can apply to be a member of the Association by writing to the Secretary, using the application form provided by the Association.
 - 9.1. The application form requires applicants to state their support for the purposes of the Association and agree to comply with these Rules.
- 10. The Board decides by resolution to approve or reject an application.
 - 10.1. If an application is approved, the Secretary enters the name and contact details of the new member, and the date of becoming a member, in the Association’s register of members.
 - 10.2. The applicant is notified of the Board’s decision as soon as practicable – no reason need be given for the rejection of an application.

RIGHTS OF MEMBERSHIP

11. A member is entitled to vote if more than 10 business days have passed since the date the Board approved her application to be a member, and if membership rights have not been suspended.
12. A member who is entitled to vote has rights as set out in the Act and these Rules, including to attend and be heard at general meetings and submit items of business at general meetings.

CEASING MEMBERSHIP

13. The membership of a person ceases on resignation, expulsion or death.
 - 13.1. A member may resign by notice in writing given to the Secretary.
 - 13.2. A member is taken to have resigned if the Secretary has made a written request to the member to confirm that she wishes to remain a member and the member has not responded in writing within 3 months of the request being sent.
14. The rights of a member are not transferable and end when membership ceases.

ASSOCIATE MEMBERS

15. The Board can establish one or more category of associate member (such as under 18 years). Associate members may not vote or be a Board member but are otherwise governed by these Rules in the same way as members.

GRIEVANCE PROCEDURE

16. DISPUTES AND MEDIATION

- 16.1. The grievance procedure set out in this rule applies to disputes under these Rules between:
 - a) A member and another member;
 - b) A member and the Board;
 - c) A member and the Association.

A member must not initiate a grievance procedure in relation to a matter that is the subject of a disciplinary procedure until the disciplinary procedure has been completed.
- 16.2. The parties to the dispute must meet and discuss the matter in dispute, and, if possible, resolve the dispute within 14 days after the dispute comes to the attention of all of the parties.
- 16.3. If the parties are unable to resolve the dispute at the meeting, then the parties must, within 10 days, hold a meeting in the presence of a mediator.
- 16.4. The mediator must be a woman chosen by agreement between the parties or, in the absence of agreement:
 - a) If the dispute is between a member and another member—a person appointed by the Board; or
 - b) If the dispute is between a member and the Board or the Association—a person appointed or employed by the Dispute Settlement Centre of Victoria.
- 16.5. The mediator may be a member, former member or an employee of the Association.

- 16.6. The mediator cannot be a member who is party to the dispute or is biased in favour of or against any party.
- 16.7. The parties to the dispute must, in good faith, attempt to settle the dispute by mediation.
- 16.8. The mediator in conducting the mediation must:
 - i. Give each party every opportunity to be heard; and
 - ii. Allow due consideration by all parties of any written statement submitted by any party; and
 - iii. Ensure that natural justice is accorded to the parties throughout the mediation process.
- 16.9. The mediator must not determine the dispute.
- 16.10. If the mediation process does not resolve the dispute, the parties may seek to resolve the dispute in accordance with the Act or otherwise at law.

DISCIPLINARY ACTION

17. SUSPENSION AND EXPULSION OF A MEMBER

17.1. GROUNDS FOR TAKING DISCIPLINARY ACTION

Subject to these rules, the Board may, by resolution, suspend or expel a member from the Association:

- a) Who commits any breach of any rule or by-law of the Association; or
- b) Who, in the opinion of the Board, acts in a manner that is contrary to the interests of the Association; or
- c) Who no longer complies with the membership requirements of the Association.

17.2. DECISION OF THE BOARD

A resolution of the Board under sub-clause (17.1):

- a) Does not take effect unless the Board, at a meeting, held not earlier than 14 and not later than 28 days after the service on the member of a notice, confirms the resolution in accordance with this clause; and
- b) Where the member exercises a right of appeal to the Association under this clause, does not take effect unless the Association confirms the resolution in accordance with this clause.

17.3. NOTICE TO MEMBER

Where the Board passes a resolution under sub-clause (17.1) of this rule the Secretary will, as soon as practicable, cause to be served on the member a notice in writing:

- a) Setting out the resolution of the Board and the grounds on which it is based.
- b) Stating that the member may address the Board at a meeting to be held not earlier than 14 and not later than 28 days after service of the notice.
- c) Stating the date, place and time of that meeting.
- d) Advising the member that she may do one or more of the following:

- i. Attend that meeting;
- ii. Give to the Board before the date of that meeting a written statement seeking the revocation of the resolution;
- iii. Not later than 24 hours before the date of the meeting, lodge with the Secretary a notice to the effect that she wishes to appeal to the Association at a general meeting against the resolution.

At a meeting of the Board held in accordance with sub-clause (17.3) of this rule, the Board:

- a) Will give to the member an opportunity to be heard; and
- b) Will give due consideration to any written statement submitted by the member; and
- c) Will, by resolution, determine whether to confirm or to revoke the resolution.

17.4. DISCIPLINARY APPEAL MEETING

17.4.1 Where the Secretary receives a notice under rule (17.3) the Secretary will notify the Board and the Board will convene a Disciplinary Appeal Meeting of the Association to be held within 21 days after the date on which the Secretary received the notice.

At a Disciplinary Appeal Meeting of the Association convened under sub-clause (17.3):

- a) No business other than the question of the appeal may be conducted;
- b) The Board must state the details of the grounds for the resolution and the reasons for passing of the resolution;
- c) The member will be given an opportunity to be heard; and
- d) The members present and entitled to vote must vote by secret ballot on the question of whether the resolution should be upheld or revoked.

17.4.2 If at the Disciplinary Appeal Meeting:

- a) Three quarters of the members present vote in favour of the confirmation of the resolution, the resolution is confirmed; and
- b) In any other case, the resolution is revoked.

PART 3 – GENERAL MEETINGS

ANNUAL GENERAL MEETINGS

- 18.** The Annual General Meeting (AGM) of members is held within 5 months after the end of each financial year at a date, time and place determined by the Board.
- 19.** The ordinary business of the AGM is to: confirm the minutes of the previous AGM and any other general meeting(s); consider reports and statements on the activities of the previous financial year in accordance with the Act; and elect Board members. Other business may be conducted if notice has been given in accordance with these Rules.

SPECIAL GENERAL MEETINGS

20. Any general meeting of the Association, other than an AGM or disciplinary appeal meeting, is a special general meeting.
21. The Board may convene a special general meeting at any time it sees fit, provided appropriate notice is given to members in accordance with these Rules.
22. The Board must convene a special general meeting if a request to do so is given to the Secretary in writing by at least 10% of the total number of members of the Association.
 - 22.1. The request must state the business and any resolutions to be considered at the meeting and include the names and signatures of members making the request.
 - 22.2. If the Board does not convene a special general meeting within one month of the request being received, the members making the request may convene the meeting.
 - 22.3. A special general meeting convened by members under sub-rule 22.2 must be held within 3 months of the date of the original request and may only consider the business stated in that request.
 - 22.4. The Association must reimburse all reasonable expenses incurred by the members convening a special general meeting under sub-rule 22.2.

NOTICE OF GENERAL MEETINGS

23. The Secretary (or members convening the meeting under sub-rule 22.2) must give written notice to each member at least 21 days prior to a general meeting.
 - 23.1. The notice must specify the date, time and place of the meeting; outline the general nature of business to be considered; and state in full any proposed special resolution(s).

QUORUM AT GENERAL MEETINGS

24. No business can be conducted at a general meeting unless a quorum of 10% of the members entitled to vote is present (physically or as allowed via technology).
25. If a quorum is not present within 30 minutes after the notified commencement time of a general meeting convened by, or at the request of, members under Rule 22 – the meeting is dissolved.
26. In all other cases, if a quorum is not present within 30 minutes after the notified commencement time of a general meeting the meeting shall be adjourned to a date no later than 21 days after the adjournment.
 - 26.1. Written notice of the time, date and location to which the meeting is adjourned must be given to members as soon as practicable.
 - 26.2. If a quorum is not present within 30 minutes after the time to which a general meeting has been adjourned, the members present at the meeting (if not fewer than 3) may proceed as if a quorum were present.

ADJOURNMENT OF GENERAL MEETINGS

27. A general meeting at which a quorum is present may be adjourned if there is insufficient time to deal with the business, or to give members more time to consider an item of business.
 - 27.1. No business may be conducted on the resumption of an adjourned meeting other than the business that remained unfinished when the meeting was adjourned.

- 27.2. Notice of the adjournment of a meeting under this Rule is not required unless the meeting is adjourned for 14 days or more.

VOTING AT GENERAL MEETINGS

- 28.** On any question arising at a general meeting, each member who is entitled to vote has one vote (in person or by proxy).
- 28.1. If the question is whether or not to confirm the minutes of a previous meeting, only members who were present at that meeting may vote.
- 29.** Any question arising at a general meeting must be decided on a majority of the votes, except in the case of a special resolution.
- 29.1. If votes are divided equally, the Chairperson of the meeting shall have a second vote.
- 29.2. A special resolution is passed if not less than three quarters of the members voting at a general meeting vote in favour of the resolution. In addition to certain matters specified in the Act, a special resolution is required to remove a Board member from office or to alter these Rules.
- 30.** The Chairperson of a general meeting may, on the basis of a show of hands, declare that a resolution has been carried; carried unanimously or by a particular majority; or lost.
- 31.** If a poll (where votes are cast in writing) is demanded by 3 or more members on any question the poll must be taken at the meeting in the manner determined by the Chairperson and the Chairperson declares the result of the resolution based on the poll.

PROXIES

- 32.** A member may appoint another member as her proxy to vote and speak on her behalf at a general meeting, other than at a disciplinary appeal meeting.
- 32.1. The appointment of a proxy must be in writing, signed and provided to the Secretary at least 24 hours prior to the commencement of the meeting.
- 32.2. Notice of a general meeting must state that a member may appoint a proxy and include a copy of any form that the Board has approved to be used for the appointment of a proxy.

MINUTES OF GENERAL MEETINGS

- 33.** Minutes must be taken and kept of the proceedings at all general meetings.
- 33.1. The minutes must record the names of members attending the meeting, the business considered, and any resolution on which a vote is taken and the result.
- 33.2. The Minutes of each AGM must also include proxy forms given to the Chairperson of the meeting; the financial statements and certificate submitted to members; and any audited accounts or auditor's report accompanying the financial statements that are required under the Act.

PART 4 – THE BOARD

ROLE AND POWERS

- 34.** The business of the Association is managed by or under the direction of a management committee (the Board of the Association).
- 35.** The Board may exercise all the powers of the Association except those powers that these Rules or the Act require that members exercise at a general meeting.
- 36.** The Board may appoint and remove the CEO and establish subcommittees consisting of members with terms of reference it considers appropriate.
- 37.** The Board may delegate to a member of the Board, a subcommittee or staff, any of its powers and functions other than this power of delegation or a duty imposed by the Act or any other law. The delegation must be in writing and may be revoked in writing.

ELECTION OF BOARD MEMBERS

- 38.** Board members are elected by members of the Association at the AGM.
- 39.** A member of the Association can nominate to be a Board member by writing to the Secretary, using the Association’s nomination form where provided. The nomination must be supported in writing by another member and provided at least 1 day before the AGM.
- 40.** If the number of nominations to be Board members is less than, or equal to, the number of Board positions to be filled, the Chair of the AGM may declare the positions filled.
- 41.** If a ballot is required, the Chairperson of the meeting must appoint a member to act as a Returning Officer to conduct the ballot.
 - 41.1.** The Returning Officer must not be a member nominated for a position and must conduct the ballot in accordance with procedure established by the Board or Association.
 - 41.2.** If the Returning Officer is unable to declare the result of an election the Returning Officer must conduct a further election for the position or, with the agreement of those candidates, decide by lot which of them is to be elected.
- 42.** The Board may conduct additional activities ahead of elections to encourage and support nominations by members with appropriate skills and experience. This may include, for example, calls for Expressions of Interest with the provision of feedback.

TERM

- 43.** Subject to the Act and these Rules, each member holds office until the AGM which corresponds with the completion of a two year term. A Board member may be re-elected but no Board member shall serve more than three consecutive terms.

COMPOSITION / POSITIONS ON THE BOARD

- 44.** The Board consists of the positions of Chairperson, Deputy Chairperson, Treasurer and up to 6 ordinary members.
- 45.** At the first Board meeting after each AGM, the Board elects Board members to each position and reviews and confirms the responsibilities of each position.

- 46.** The Chairperson or, in the Chairperson's absence the Deputy Chairperson, presides at general meetings (including the AGM) and Board meetings.
- 46.1. If the Chairperson or Deputy Chairperson are both absent or unable to preside, the Chairperson of the meeting must be elected by other members present.
- 47.** The Treasurer ensures that the financial records of the Association are kept in accordance with the Act and coordinates the preparation of the financial statements and certification of the Board prior to their submission to the AGM.
- 48.** The Chief Executive Officer of the Association shall be the Secretary of the Association but shall not be a member of the Board.
- 48.1. The Secretary must perform any duty or function required under the Act to be performed by the Secretary of an incorporated association.
- 48.2. The Secretary must be over 18 years of age and live in Australia.
- 48.3. If the Secretary stops being the Secretary, the Board must appoint a new Secretary within 14 days and notify Consumer Affairs Victoria of the new appointment within 14 days.

GENERAL DUTIES

- 49.** As soon as practicable after being elected or appointed to the Board, each Board member must become familiar with these Rules and the Act.
- 50.** The Board is collectively responsible for ensuring that the Association complies with the Act and that individual members of the Board comply with these Rules.
- 51.** Board members must exercise their powers and discharge their duties in good faith in the best interests of the Association; and for a proper purpose.
- 52.** Board members and former Board members must not make improper use of their position, or information acquired by virtue of holding their position, so as to gain an advantage for themselves or any other person or to cause detriment to the Association.

VACANCIES ON THE BOARD

- 53.** A Board member may resign from the Board by written notice addressed to the Secretary.
- 54.** A person ceases to be a Board member if she: ceases to be a member of the Association; becomes an insolvent under administration within the meaning of the Companies (Victoria) Code; is absent for 3 consecutive Board meetings (other than special or urgent Board meetings) without leave of absence; or otherwise ceases to be a Board member by operation of section 78 of the Act.
- 55.** The Board may appoint an eligible member of the Association to fill a position on the Board that has become vacant or was not filled at the AGM election, and that person may continue in that position up to and including the day of the next AGM.
- 56.** The Board may continue to act despite any vacancy in its membership.

REMOVAL OF A BOARD MEMBER

- 57.** A general meeting of the Association may by special resolution remove a Board member from office and elect another member to fill the vacant position until the expiration of the term of the removed Board member.

58. A member who is the subject of a proposed special resolution under Rule 57 may make representations in writing to the Secretary or Chairperson (not exceeding a reasonable length) and may request that the representations be provided to the members of the Association.
59. The Secretary or Chairperson may give a copy of representations to each member or, if they are not so given, the member may require that they be read out at the general meeting.

PART 5 – BOARD MEETINGS

NOTICE OF BOARD MEETINGS

60. The Board decides on the frequency, timing and location of Board meetings. The Board would usually meet at least 4 times in each year.
61. No less than 7 days' notice of each Board meeting shall be given to each Board member, except in cases of urgency or where all Board members agree to a shorter timeframe.
- 61.1. The notice must state the date, time and place of the meeting and nature of business.
- 61.2. In cases of urgency, a meeting can be held with less than 7 days' notice, provided that as much notice as practicable is given to each Board member. Any resolution made at such a meeting must be passed by an absolute majority of the Board (which means a majority of the Board members holding office and entitled to vote at the time, not just a majority of Board members present at the meeting).

QUORUM FOR BOARD MEETINGS

62. The quorum for any meeting of the Board is the presence of a majority of the Board members. No business shall be transacted unless a quorum is present.
- 62.1. If, within 30 minutes of the notified commencement time of a Board meeting, a quorum is not present the meeting shall be adjourned to a date no later than 14 days after the adjourned meeting.

ADJOURNMENT OF BOARD MEETINGS

63. A meeting at which a quorum is present may be adjourned if there is insufficient time to deal with the business, or to give members more time to consider an item of business.
- 63.1. No business may be conducted on the resumption of an adjourned meeting other than the business that remained unfinished when the meeting was adjourned.
- 63.2. Notice of the adjournment of a meeting under this Rule is not required unless the meeting is adjourned for 14 days or more.

VOTING AT BOARD MEETINGS

64. On any question arising at a Board meeting, each Board member present has one vote. Except for specific cases specified under these Rules, a motion is carried if a majority of Board members present at the meeting vote in favour of the motion.
- 64.1. If votes are divided equally on a question, the Chairperson has a casting vote.
- 64.2. Voting by proxy is not permitted at Board meetings.

CONFLICT OF INTEREST

65. A member of the Board who has a material personal or financial interest in a matter that is to be considered at a meeting of the Board must disclose the nature and extent of that interest to the Board. The member must not be present while the matter is being considered and must not vote on the matter.

65.1. This rule does not apply to a material personal interest that exists only because the member belongs to a class of persons for whose benefit the Association is established; or that the member has in common with all or a substantial proportion of, the members of the Association.

MINUTES OF BOARD MEETINGS

66. Minutes must be taken and kept of the proceedings at all general and Board meetings.

66.1. The minutes must record the names of members attending the meeting, the business considered, and any resolution on which a vote is taken and the result.

66.2. The Minutes of each Board meeting must record any material personal interest that has been disclosed.

PART 6 – FINANCIAL MATTERS

FINANCIAL YEAR

67. The financial year of the Association is each period of 12 months ending on 30 June.

NOT FOR PROFIT ORGANISATION

68. The assets and income of the organisation shall be applied solely to further its objects and no portion shall be distributed directly or indirectly to the members of the organisation except as genuine compensation for services rendered or expenses incurred on behalf of the organisation.

SOURCE OF FUNDS

69. The funds of the Association may be derived from donations, fundraising activities, grants, interest and any other sources approved by the Board that are consistent with furthering the Association's purposes.

MANAGEMENT OF FUNDS

70. The Board establishes financial policies and procedures to comply with financial administration, accounting, control, audit and reporting requirements under the Act and to meet any other relevant legislation or conditions of funding.

71. The Association maintains a separate gift fund for the purposes of receiving and managing gifts of money or property in support of the main purposes and activities of the Association.

FINANCIAL RECORDS AND STATEMENTS

- 72.** The Association must keep financial records that correctly record and explain its transactions, financial position and performance; and enable financial statements to be prepared for each financial year as required by the Act.
- 73.** Financial records must be kept and stored for 7 years, and in accordance with any other applicable laws.

PART 7 – GENERAL MATTERS

USE OF TECHNOLOGY

- 74.** Members may participate in meetings by the use of technology, rather than in person, where arrangements have been agreed by the Secretary.
- 74.1. Technology used must allow that member and the members physically present at the meeting to clearly and simultaneously communicate with each other.
- 74.2. A member participating via technology is taken to be present at the meeting and is taken to have voted (where relevant).

COMMON SEAL

- 75.** The Common Seal of the Association shall be kept in the custody of the Secretary.
- 75.1. The name of the Association must appear in legible characters on the Common Seal.
- 75.2. The Common Seal shall not be affixed to any instrument except by the authority of the Board and the affixing of the Common Seal shall be attested by the signatures either of two members of the Board or one of the Board and of the Secretary of the Association.

REGISTERED ADDRESS

- 76.** The registered address of the Association is the address determined from time to time by resolution of the Board.

NOTICES

- 77.** The Secretary maintains the register of members that includes the address for notice last given by the member.
- 77.1. Any notice required to be given to a member of the Association or member of the Board may be given by hand, email or by post.
- 77.2. All reasonable efforts are made to ensure each member receives notice of a meeting – if a member does not receive notice this shall not invalidate the meeting's proceedings.
- 78.** Any notice required to be given to the Association or the Board may be sent to the Association's registered address or – if the Secretary allows – by email to the email address of the Association or the Secretary, or by handing the notice to the Secretary.

INSPECTION OF BOOKS AND RECORDS

- 79.** Members may request to inspect the: register of members; the minutes of general meetings; financial records; and any other relevant documents (as defined in the Act) at a reasonable time.
- 79.1. The Secretary may refuse to permit a member to inspect records of the Association that relate to confidential, personal, employment, commercial or legal matters or where to do so may be prejudicial to the interests of the Association.
- 79.2. In accordance with Section 58 of the Act, members must not make improper use of information about a person obtained from the register of members.
- 79.3. Members can write to the Secretary to ask that the Secretary restrict access to their details on the register if they have special circumstances. The Secretary will decide if there are special circumstances and advise the member of her decision.
- 79.4. A member may write to the Secretary to request copies of relevant documents (with the exception of the register of members); and the Secretary may charge a reasonable fee to provide copies.
- 80.** The Board must, on request and free of charge, make copies of these Rules available to members and applicants for membership.

ALTERATION OF RULES

- 81.** These Rules may only be altered or replaced by special resolution at a general meeting (any alteration of these Rules takes effect once approved by the Registrar).

WINDING UP

- 82.** Members may vote by special resolution at a general meeting to wind up the Association and decide which organisation the surplus assets are to be given, in accordance with clauses 83 and 84.

DISTRIBUTION OF ASSETS

- 83.** In the event of the organisation being dissolved, all assets that remain after such dissolution and the satisfaction of all debts and liabilities shall be transferred to another organisation with similar purposes, which is charitable at law and which has rules prohibiting the distribution of its assets and income to its members.
- 84.** If the organisation is wound up or its endorsement as a deductible gift recipient is revoked (whichever occurs first), any surplus of the following assets shall be transferred to another organisation with similar objects, which is charitable at law, to which income tax deductible gifts can be made:
- a) gifts of money or property for the principal purpose of the organisation
 - b) contributions made in relation to an eligible fundraising event held for the principal purpose of the organisation
 - c) money received by the organisation because of such gifts and contributions.