1. **POSITION TITLE**

Health Promotion Officer – Sexual & Reproductive Health (SRH)

1. **RESPONSIBLE TO**

Sexual Health Advisor

1. **LOCATION**

The position covers the Wimmera and Grampians Pyrenees areas of the Grampians region. The position is located in the Horsham office (may be worked from home for a portion of the time).

1. **AWARD & SALARY**

This position is located within Level 5 of the SCHADS Award. Employer superannuation guarantee an additional 2% as per WHG policy.

1. **TRAVEL**

The position requires travel around the region. A vehicle is available for work-related travel.

1. **HOURS**

30.4 hours per week or 0.8 EFT. Days and hours negotiable.

1. **TERM OF EMPLOYMENT**

Fixed Term 24 months from start of role (subject to completion of satisfactory three-month probationary period).

1. **BACKGROUND TO POSITION**

Women’s Health Grampians (WHG) is one of 12 women’s health services in Victoria, funded by the Department of Health. We cover 11 local government areas across the Grampians region. WHG aims to support systemic change that will impact positively on the lives of women across the Grampians region. We work to achieve healthy public policy, improved service provision for women, and cultural change that supports gender equality. We do this through consultation, education, resource and service development.

Our Integrated Health Promotion Plan works across three priority areas: sexual and reproductive health, gendered advocacy and the prevention of violence against women. This position forms part of the health promotion team and will focus on promoting sexual and reproductive health. We are seeking to engage in projects and partnerships to continuously improve sexual and reproductive health outcomes for women in our region.

WHG have led research and evaluation focussed on [Increasing Reproductive Choices](https://whg.org.au/download/3634) and will continue to act on the recommendations of this report with a strong focus on access to healthcare for rural women. This area of work also aligns with the [Victorian Government’s Women’s Sexual and Reproductive Health Key Priorities](https://www2.health.vic.gov.au/about/publications/policiesandguidelines/womens-sexual-health-key-priorities) to have affordable, reliable and confidential access to contraception, pregnancy support and abortion services as close as possible to where women live.

1. **SUMMARY OF RESPONSIBILITIES**

As a member of a small team, the Health Promotion Officer - SRH will contribute to the development, delivery and evaluation of health promotion activities in the context of WHG’s vision and strategic plan. Specifically, this role will have a particular focus on engaging local partners to understand and build capacity to respond to rural and regional women’s sexual and reproductive health needs and choices.

1. **KEY RESPONSIBILITIES**
   1. **Health Promotion**

Work within the Health Promotion team to translate and implement WHG’s vision and strategic goals:

* + 1. Utilise and apply health promotion knowledge to work undertaken, including the social determinants of health and gendered frameworks.
    2. Develop project plans consistent with the principles, goals and objections of the Integrated Health Promotion Plan, with a specific focus on improving support for sexual and reproductive health for women in the Grampians Pyrenees and Wimmera catchments.
    3. Assist with undertaking active and meaningful community engagement initiatives as required, with a particular focus on young women.
    4. Design and implement a project to gather case studies of women’s experiences in accessing sexual and reproductive health services in the Wimmera/Grampians Pyrenees regions
    5. Build solid working relationships with local organisations and networks to facilitate collaborative action to improve sexual and reproductive health outcomes.
    6. Prepare and present detailed, comprehensive reports, discussion papers, evaluations and other correspondence as required.
  1. Other duties as requested by management.

1. **RESPONSIBILTIES CARRIED OUT BY ALL STAFF**
   1. Participate in Staff Performance Appraisal and Development including setting of performance measures, skills development plan and performance appraisal feedback system
   2. Participate in WHG’s Continuous Quality Improvement
   3. Participation and adherence to WHG’s Communication Strategy
   4. Develop and maintain networks across scope of position
   5. Support and promote the work of WHG and advocate for women’s health in general in the community, and specifically in relation to those living in rural and remote areas
   6. Contribute to the overall life of WHG, attending internal meetings and planning sessions as required
   7. Adherence to all WHG policies and procedures
2. **KEY SELECTION CRITERIA**

Applications must address the selection criteria to be considered.

It is expected that the successful applicant will be able to demonstrate the following:

## Essential Criteria

* 1. A relevant tertiary qualification
  2. An understanding of health promotion and the determinants of health, particularly in relation to sexual and reproductive health
  3. Experience in partnership development and the ability engage a broad group of stakeholders on complex social issues
  4. Experience in project management including planning, implementation and evaluation
  5. Well-developed communication and writing skills
  6. An understanding of and commitment to a feminist philosophy
  7. Ability to travel across the region, as required

1. **FURTHER INFORMATION**

For further information: contact Shannon Hill, Sexual Health Advisor on 5322 4100 or email: [shannon@whg.org.au](mailto:shannon@whg.org.au). Visit the WHG website at [www.whg.org.au](file:///C:\Users\Rose\AppData\Local\Microsoft\Windows\INetCache\Content.Outlook\EMICEHBH\www.whg.org.au).

1. **APPLICATION**

**To apply:**

Forward your application and completed selection criteria to [shannon@whg.org.au](mailto:shannon@whg.org.au)

**Applications close 5pm Sunday 30 October 2022**